

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

December 16, 2014

The Southern Ohio Educational Service Center Governing Board met on Tuesday, December 16, 2014 at 6:00 p.m. at the home of Roy and Roberta Hill for its regular monthly meeting. Members present were Mr. Clawson, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long. Guests in attendance were Sandy Clawson, Roberta Hill, Barb Lane, Karen Long, George Meyer, Colleen Mount, Brianne Peck and Mary Jo Wilt.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3286)

It was moved by Mr. Lane and seconded by Mr. Peck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

MINUTE APPROVAL (Resolution #3287)

It was moved by Mr. Luck and seconded by Mr. Mount that the November 25, 2014 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

PUBLIC PARTICIPATION

Guests listed above were in attendance.

SUPERINTENDENT EVALUATION

Board Members were asked to turn in completed evaluations to Mr. Hill. He will compile them and Mr. West will turn in at a later date.

Tony expressed appreciation to the board members for taking time to complete the Superintendent evaluation.

JANUARY 2015 ORGANIZATIONAL MEETING DATE (Resolution #3288)

It was moved by Mr. West and seconded by Mr. Wilt to set the January Board Meeting Date to January 27, 2015 at 6:30 p.m. at the Southern Ohio Educational Service Center, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

0733

REGULAR MEETING

December 16, 2014

GREAT OAKS ITCD REPORT

No report was given.

LEGISLATIVE LIAISON REPORT

Mr. Peck shared the Ohio School Boards Association publication, *The Link* with Board Members. He indicated there continues to be on-going discussion regarding Common Core.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3289)

It was moved by Mr. Clawson and seconded by Mr. Luck that the paid bills for the previous month be approved as presented, for a total of \$683,176.45.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3290)

[See Minute Page #0738]

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Mount and seconded by Mr. Wilt to approve the following appropriation modifications and amendments as presented

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF INVESTMENTS (Resolution #3291)

It was moved by Mr. Lane and seconded by Mr. Peck to approve the following investments as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
11/04/14	Waddell	Ally Bank Midvale Utah	6/01/2015	0.531%	\$48,877.99
11/24/14	General	Discover Bank	5/05/2016	0.650%	\$118,850.06
11/24/14	General	Ally Bank Midvale Utah	5/09/2016	0.550%	\$24,920.00
11/24/14	General	GE Cap Retail Bk Draper Utah	3/28/2017	1.050%	\$29,813.40
11/24/14	General	GE Cap Retail Bk Draper Utah	4/25/2017	1.050%	\$47,679.36

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

December 16, 2014

Approval of Investments (Cont.)

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
11/24/14	General	GE Cap Bk Inc Retail	5/02/2017	1.100%	\$19,877.00
11/24/14	General	Ally Bank Midvale Utah	5/08/2017	1.200%	\$9,987.50
11/24/14	General	GE Cap Retail Draper Utah	5/09/2017	1.100%	\$19,890.00

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

TREASURER DISCUSSION ITEM(S)

1. Fiscal Office Update:

- Mary Camp and I will be sending out the third of six invoices of the year for primary services the week of December 8th. Hopewell and the ESC's services have been combined into one invoice per district. If you recall, we began this practice in FY2014 with the goal of reducing the number of invoices, provide consistency in billing, and make it easier for districts to process payments to the ESC.
- I have been working with Amanda Ely and Karla Dunlap to set up the appropriate payroll deduction codes and budgetary accounts for those staff that have enrolled in the high deductible health plan/health savings accounts beginning January 1, 2015.
- I have sent everything to the auditors that they have requested up to this point. If you recall from my October letter, the FY2014 audit should begin this month or in January 2015.

2. Professional Development:

- On December 15, 2014, Megan Thompson and I will meet with Stu Dekker and Janet Dixon of National Bank and Trust to plan an investment round table based on feedback from treasurers in our region. National Bank & Trust will partner with Southern Ohio ESC in facilitating a round table discussion with treasurers about the economy, laddering certificates of deposit and government agency bonds, and the investment process. This will be done in an effort to answer questions treasurers may have and will be purely educational and NOT a sales pitch to purchase services from them.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

December 16, 2014

PERSONNEL CONTRACT AGREEMENTS (Resolution #3292)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Clawson that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #0739-0740]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

AMENDMENT TO SOUTHERN OHIO ESC SECTION 125 PLAN (Resolution #3293)

Upon the recommendation of Superintendent Long, it was moved by Peck and seconded by Mr. West to approve an amendment to Southern Ohio Educational Service Center's Section 125 Flexible Benefit Plan effective October 1, 2014 – September 30, 2015.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

APPROVAL OF SERVICE CONTRACT(S) (Resolution #3294)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mrs. Gausman to approve the following service contract(s) as listed:

SERVICE CONTRACT(S)

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Ohio School Boards Association	tbd	Annual Membership Dues & School Management News Subscription	1/1/2015-12/31/15	\$2467.00	----

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

December 16, 2014

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3295)

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Council, it was moved by Mr. Luck and seconded by Mr. Lane to approve the following:

Personnel Contract Agreements:

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #0741]

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Mr. Long shared the following with the board members:

1. Fourteen participants have signed up for the new high deductible healthcare plan beginning January 1, 2015.
2. Mr. Lane is completing his first year of a three year appointment to the Great Oaks Board.
3. Shared the board's appreciation to Roger and Nancy West for the pumpkin bread that they shared at our November meeting.
4. Two of our school improvement consultants, Beth Justice and Misty Ewry, have been asked to present at the Ohio Association for Supervision and Curriculum Development annual state conference on February 25th in Columbus.
5. The Waddell Scholarship meeting will be held at 5:45 p.m. on January 27, 2015 in the small conference room prior to the board meeting.
6. Former Highland County superintendent, George Greer, passed away.
7. IRS rate changed from \$.56 per mile to \$.575 per mile beginning January 1, 2015; however, per board policy, the rate will become effective for ESC staff on July 1, 2015.
8. Bright Local will continue with their superintendent search. Rodney Wallace, Superintendent at Adams County/Ohio Valley has announced his retirement effective July 2015. AC/OV will be conducting their own superintendent search.
9. All four county commissioners (Adams, Clinton, Fayette and Highland) have been contacted and will be honoring our 100 year anniversary.
10. Tony expressed appreciation to Roy and Roberta Hill for hosting the meeting tonight.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR MEETING

December 16, 2014

ADJOURNMENT (Resolution #3296)

It was moved by Mr. Luck to adjourn to meet again in regular session on January 27, 2015 at 6:30 p.m. at the Southern Ohio Educational Service Center, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Hill, declared the motion carried.

BOARD PRESIDENT

TREASURER

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
 FY 2015 PERMANENT APPROPRIATIONS

0738
 TOTAL ACCOUNT

January
 December
 November
 October
 September
 August
 July

FUND
 OBJECT
 SCC

DESCRIPTION

GENERAL FUND

OTHER FUNDS

FUND	OBJECT	SCC	DESCRIPTION	July	August	September	October	November	December	January	TOTAL
001	100	0000	SALARIES	\$ 2,466,893.00	\$ 158,484.00				\$ 44,196.00		\$ 2,669,573.00
001	200	0000	FRINGE BENEFITS	\$ 1,043,088.90	\$ 55,568.00	\$ (4,000.00)	\$ (2,850.00)	\$ (8,500.00)	\$ 33,346.00		\$ 1,116,652.90
001	400	0000	PURCHASED SERVICES	\$ 342,919.54	\$ 10,680.00	\$ (1,700.00)	\$ (625.00)	\$ 8,500.00	\$ 5,400.00		\$ 365,174.54
001	500	0000	SUPPLIES & MATERIALS	\$ 36,690.00	\$ 3,000.00	\$ 5,700.00	\$ 130.00		\$ 1,430.00		\$ 46,890.00
001	600	0000	CAPITAL OUTLAY	\$ 10,400.00	\$ 700.00		\$ 3,275.00		\$ 3,200.00		\$ 17,575.00
001	800	0000	OTHER OBJECTS	\$ 50,805.81			\$ 70.00		\$ 170.00		\$ 51,045.81
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,155,000.00							\$ 1,155,000.00
			GENERAL FUND TOTAL								\$ 5,421,911.25
OTHER FUNDS											
001	9001		GIFTED GENERAL FUND	\$ 26,685.05							\$ 26,685.05
001	9018		STAFF DEVELOPMENT GENERAL FUND	\$ 61,334.69							\$ 61,334.69
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 104,145.47							\$ 104,145.47
007	0000		UNCLAIMED FUNDS	\$ 11.00							\$ 11.00
008	9271		WADDELL FUND	\$ 53,300.00							\$ 53,300.00
014	9197		ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 124,420.00	\$ 1,381.50				\$ 39,294.00		\$ 125,801.50
022	9245		HOPEWELL GENERAL FUND	\$ 4,136,284.00							\$ 4,175,558.00
022	9500		D.A.R.E AGENCY FUND	\$ 19,517.23	\$ 110.00						\$ 19,627.23
462	9013		ALTERNATIVE CHALLENGE FY14 FUND	\$ 5.98							\$ 5.98
463	9014		ALTERNATIVE CHALLENGE FY15 FUND	\$ 44,359.00							\$ 44,359.00
451	9413		ONENET CONNECTIVITY FY15 FUND	\$ -					\$ 1,800.00		\$ 1,800.00
499	9006		STATE SUPPORT TEAM FY14 FUND	\$ 3,477.06							\$ 3,477.06
499	9007		STATE SUPPORT TEAM FY15 FUND	\$ 115,140.50							\$ 115,140.50
516	9223		IDEA PART B FY14 FUND	\$ 160,694.29				\$ (198,449.80)			\$ (37,755.51)
516	9224		IDEA PART B FY15 FUND	\$ 1,017,492.96				\$ 198,449.80			\$ 1,215,942.76
516	9806		PARENT MENTOR FY14 FUND	\$ 2,734.05							\$ 2,734.05
516	9807		PARENT MENTOR FY15 FUND	\$ 25,000.00							\$ 25,000.00
587	9505		EARLY LEARNING DISCRETIONARY FY14 FUND	\$ 75.88							\$ 75.88
587	9506		EARLY LEARNING DISCRETIONARY FY15 FUND	\$ 46,659.00							\$ 46,659.00
590	9004		OTES FY15 FUND	\$ 16,300.00							\$ 16,300.00
599	9507		SPDG FY14 FUND	\$ 33,803.54				\$ (41,490.34)			\$ (7,686.80)
599	9508		SPDG FY15 FUND	\$ 12,500.00				\$ 93,990.34			\$ 106,490.34
599	9603		UD - PARAPROFESSIONAL FY14 FUND	\$ 20,983.45				\$ -			\$ 20,983.45
			OTHER FUNDS TOTAL		\$ 229,923.50	\$ -	\$ -	\$ 52,500.00	\$ 128,836.00	\$ -	\$ 6,119,988.65
<p>Monthly Appropriation Changes</p> <p>GRAND TOTAL APPROPRIATIONS - ALL FUNDS</p>											\$ 11,541,899.90

Employment Recommendations
SOESC

0739

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type
Detty	Ryan	Teacher, ED Unit WCH MS	2014	2015	1	98	MA (A)	1	Masters	\$ 18,926.74	Salary	Certificated Employee
Halhcock	Angela	Educational Aide, ED Unit WCH MS	2014	2015	1	100	L	10	No Degree on Schedule	\$13.38	Hourly	Classified Employee

East Clinton Local Schools
Substitute Teachers for the 2014-2015 School Year
December 16, 2014

The following Substitute Teacher(s) have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved.

	Last Name:	Front Name:
1.	SAYLOR	CYNTHIA
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Employee Recommendations
Region 14 Hopewell

Last Name	First Name	Tentative Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type
Prater	Tara	Occupational Therapist	2014	2015	1	105	O.T +	13	Bachelor's +	\$ 33,160.33	Salary	Certificated Employee

0741